



COUNCIL AGENDA

Monday, October 5th, 2026 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
 - Council, September 21st, 2026
- V. Public Recognition/Visitor's Comments (A five-minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Director's Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2026-043

AUTHORIZING THE VILLAGE MANAGER AND FINANCE DIRECTOR TO ESTABLISH A VILLAGE CREDIT CARD ACCOUNT WITH PEOPLES BANK AND TO ENROLL THE VILLAGE IN THE INSURED CASH SWEEP (ICS) SERVICE THROUGH PEOPLES BANK AND DECLARING AN EMERGENCY

Second Reading of Ordinances and Resolutions:

Tabled:

None

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

October 19, 2026, at 7:00 pm

Upcoming Meetings and Events:

Public Works Committee, October 5th, 2026 @ 6:00 p.m.

Finance Committee, October 19th, 2026 @ 6:00 p.m.

Public Works Committee, November 2, 2026, @ 6:00 p.m.

**Village of Waynesville
Council Meeting Minutes
September 21, 2026 at 7:00 pm**

DRAFT

Present: Mr. Chris Colvin
Mr. Zack Gallagher
Mayor Earl Isaacs
Mr. Troy Lauffer
Mrs. Connie Miller
Mr. David Nation
Absent: Mr. Adam Powell

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Finance Director and Clerk of Council

CLERK'S NOTE- *This is a summary of the Village Council Meeting held on Monday, September 21st, 2026.*

Mayor Earl Isaacs called the meeting to order at 7:12 p.m.

Roll Call – 6 present

Mr. Gallagher moved to excuse Mr. Powell from tonight's Council meeting, and Mr. Colvin seconded.

Motion – Gallagher
Second – Colvin

**Roll Call – 4 yeas – Colvin, Gallagher, Isaacs, Lauffer
2 nays – Miller, Nation**

Mayor Acknowledgements

Mayor Isaacs said Village Manager Gary Copeland worked for over 15 years to have a stoplight installed at the intersection of Route 42 and North Street. As of today, the light is operational and keeps residents, visitors, and travelers safer. Mayor Isaacs thanked Chief Copeland for his dedication and perseverance in getting a stoplight installed at this dangerous intersection.

Disposition of Previous Minutes

Mrs. Miller moved to approve the minutes for the Council meeting on September 8th, 2026, as written, and Mr. Nation seconded.

Motion – Miller
Second – Nation

Roll Call – 6 yeas

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Public Recognition/Visitors' Comments

None

.....

Old Business

None

.....

Reports

Finance

The Finance Committee met this evening with Mr. Hough to go over employee health insurance surveys. He will return with quotes for the committee to review. The next meeting will be on October 19th at 6:00 p.m. The public is invited to attend.

Public Works Report

The Public Works Committee will meet on October 5th. The public is encouraged to attend.

Special Committee Reports

Waynesville Revitalization Partnership (WRP) met this evening to review the bylaws and articles of incorporation. They will meet again on October 19th at 5:00 p.m.

Ms. Morley stated that WRP will be getting a PO Box but needs a physical address for filing. She asked whether Council would be amenable to using the government building as the physical address. She stated she checked with the Law Director, who said this would not be an issue. Council agreed this would be okay.

Village Manager Report

- The traffic signal at North and Route 42 is up and running. A few issues with the Corwin Road sensor mean it is currently on a 20-second rotation.
- Chief Copeland provided photographs of the new park construction at May L. Cook Library.
- The paperwork for the OPWC grant for the 1.9 million-dollar project on Old 73 has been submitted.

- Pump 2 at the Covey Station went down. Staff replaced it with the backup pump and will have the old one refurbished to serve as the new backup pump.
- The Street Department is spraying weeds on Main Street with an EPA-approved weed killer. Greg Craddock has received his spraying certification and is licensed to do so.
- The Water Department repaired a water break at 103 N Third. This was done in-house.
- Tom Raga, AES President, attended the Public Works Committee meeting.
- The Street Department is spraying yellow curbs.
- The demolition permit for 137 S. Main has been filed with Warren County. The Water Department will be removing the water and sewer hookups. Other utilities have been contacted. Chief Copeland provided pictures of a water fountain he would like installed, including a bowl for dogs and a place to fill water bottles.
- Chief Copeland explained that there are two ordinances tonight for the new downtown parking spaces. One authorizes Fed Excavating to tear down the house, pave the lot, and stripe it. The other authorizes the purchase of a lot behind this parcel for overflow parking. This should provide another 30 spaces. This is an emergency so Fed Excavating can purchase the asphalt at a lower price before winter prices begin.
- Chief Copeland spoke with the broker for the Lemay property regarding the 80-acre PID section. Council may need to attend a Warren County Commissioners meeting to discuss expanding the sewer plant to support growth.
- The test results for Well 10 are in. Originally, the tests showed the well would pull over 300 GPM, but after the cleaning and sonic blast, it is still pulling at 165 GPM. It is believed this will increase over time. Brian Keith, Water Operator, will attend the next Public Works Committee meeting to answer any questions.
- EJR Construction will be replacing the roof for the downtown bathrooms.
- Chief Copeland provided information for a couple of ribbon-cutting events downtown.

Police Report

- Chief Copeland, Mayor Isaacs, and Lt. Bledsoe attended the 9/11 Memorial Services.
- All the Officers qualified at the range yesterday. Thank you to Stubbs-Connor for providing lunch for the officers.
- Information for the annual Brian Dulle 5K memorial Run has been provided.

Mr. Gallagher stated he loved the idea of the water fountain. He asked whether there was any further consideration for parking fees for the new lot. Chief Copeland said he would look into this. He also said he is in discussions with the neighboring property owner to use two feet of their property to improve backing clearance. This would be two feet along the entire property, and in exchange, that property would have four dedicated spots. He stated that the new lot should provide 18 spaces and the overflow lot should provide an additional 30 spaces.

Mr. Nation stated that he was the property owner, that giving up the two feet would cost him four parking spaces, and that it is basically a like-for-like exchange.

Mr. Forbes stated that he is working on the contract.

Mr. Nation said he also supports the drinking fountain. He asked whether the Street Department could be more conscientious when spraying the curbs downtown, as paint is getting on the cobblestones. Chief Copeland said he would speak with them. Mr. Nation said he received a complaint that the ceiling in the public restrooms was peeling. Chief Copeland said that once the roof is repaired, he would look into repairing the ceiling.

Financial Director Report

- Ms. Morley stated there was an ordinance to roll over a CD that just matured. She stated that current rates are 4.5%.
- Ms. Morley said she is in the process of switching banks and updating banking information with vendors.

Law Report

- Mr. Forbes stated that the moratorium on data centers requires the Council to stay informed of legislation at the state level. He said his office is monitoring 5 to 6 bills and he will have a report at the next meeting.

New Business

Mr. Colvin stated that he is distributing evaluations for the Village Manager and the Finance Director. He asked that Council fill them out and return them to him.

Legislation

First Reading of Ordinances and Resolutions

Ordinance 2026- 040

An Ordinance Authorizing the Finance Director to Transfer Investment Funds (2-Year CD) and Declaring an Emergency (CD Rollover)

Mr. Lauffer moved to waive the two-reading rule for Ordinance 2026-040, and Mrs. Miller seconded the motion.

Motion – Lauffer
Second – Miller

Roll Call – 6 yeas

Mr. Lauffer moved to adopt Ordinance 2026-040 as an emergency, and Mr. Colvin seconded the motion.

Motion – Lauffer
Second – Colvin

Roll Call – 6 yeas

Ordinance No. 2026-041

Authorizing the Village Manager to Execute a Contract to Purchase Real Property Located on Third Street from John R. Purdum and Mary Jo Purdum and Declaring an Emergency

Mr. Colvin moved to waive the two-reading rule for Ordinance 2026-041, and Mr. Nation seconded the motion.

Motion – Colvin
Second – Nation

Roll Call – 6 yeas

Mr. Gallagher moved to adopt Ordinance 2026-041 as an emergency, and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 6 yeas

Ordinance No. 2024-042

Authorizing the Village Manager to Enter into a Contract with Fed Excavating, Inc. in an Amount not to Exceed \$100,000 for the Demolition and Removal of the Structures and Paving and Striping of the Property Located at 137 South Main and Declaring an Emergency

Mrs. Miller moved to waive the two-reading rule for Ordinance 2026-042, and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Roll Call – 6 yeas

Mr. Gallagher moved to adopt Ordinance 2026-042 as an emergency, and Mr. Lauffer seconded the motion.

Motion – Gallagher
Second – Lauffer

Roll Call – 6 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2026 - 038

Authorizing the Village Manager to Enter into a Contract with EJR Construction for the Replacement of the Roof on the Village Bathrooms, and Declaring an Emergency.

Mr. Gallagher moved to adopt Ordinance 2026-038 as an emergency, and Mrs. Miller seconded the motion.

Motion – Gallagher

Second – Miller

Roll Call – 6 yeas

Resolution 2026-039

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor and Declaring an Emergency

Mr. Colvin moved to adopt Ordinance 2026-038 as an emergency, and Mrs. Miller seconded the motion.

Motion – Colvin

Second – Miller

Roll Call – 6 yeas

Tabled Ordinances and Resolutions

None

Executive Session

None

All were in favor of adjourning at 8:07 p.m.

Date: _____

Jamie Morley, Clerk of Council

Council Report

October 5, 2026

Chief Copeland

Manager

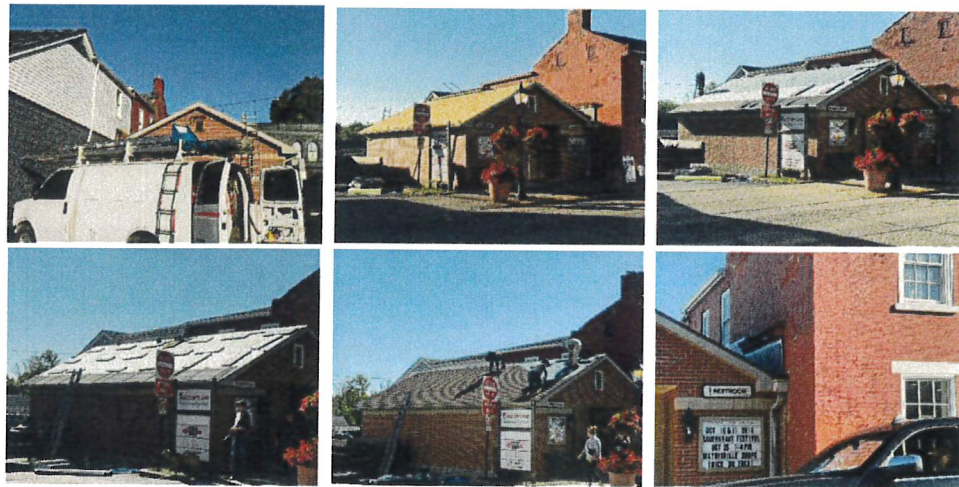
- The traffic signals at State Route 42 @ North Street/Corwin Ave. are complete. A follow-up punch list and inspection are pending. I believe the crosswalk signals and new street signs on the pole arms will improve safety in the community. I have received several compliments over the past few weeks from citizens throughout the Village.



- I am providing an update on the 137 S. Main Street municipal parking lot project. I completed and filed a demolition permit with the Warren County Building Department, and they waived the permit fees. I contacted AES and Vectren on September 23, and both services were scheduled for disconnection. Waynesville Water Supervisor Brian Keith has disconnected the water and sanitary sewer service. We decided to wait until the Sauerkraut Festival ended before beginning demolition. Crown Line Tree Service will begin removing all the trees and bushes on Monday, October 5th for the parking lot.



- Michael Spicer from Moody's and Water Department Supervisor Brian Keith (Class 3 Water Operator) will attend the October 5th Public Works meeting to discuss the performance of Well #10. Moody's installed Well #10 and conducted the flow tests in question.
- I have attached a report submitted by Water Supervisor Brian Keith about the Village annual lead and copper tests. Twenty samples were drawn, with results showing that 90% of the lead samples had 4 parts per billion, and copper was 294 parts per billion, which are great results. The Ohio Environmental Protection Agency limits are 15 parts per billion for lead and 1300 parts per billion for copper. We believe the yearly OPWC projects are improving the Village test results each year. The Water Department also conducted backflow inspections and submitted the required information to the OEPA to keep the village in compliance.
- EJR Construction replaced the roof of the Main Street Village restrooms on Saturday, September 26th. The Maintenance Department will be repairing the ceiling.



- Brian and Greg of the Village Maintenance Department were cleaning and spraying curbs on Main Street. This helps with parking issues at Main Street events and the Sauerkraut Festival.



- Water Operator Jack Kilburn power-washed the algae and moss at the Covey Water Tower. The hydrovac has been a valuable piece of equipment for the Maintenance Department.



- Anthony and Lauren Saulther of the Village Salvage donated the lamppost light pictured below for the municipal parking lot at 137 S. Main Street. The light will be in the front near the future drinking fountain. A small plaque in their name will be placed on site for their contribution.



- The Village Water Department replaced a leaking meter setter at 766 Joyce Lane. They repaired the line, poured the sidewalk, and completed property restoration.



- Councilwoman Connie Miller, Councilman Troy Lauffer, and I attended the Chamber ribbon-cutting event at Winking Westie, 90 South Main Street, on Friday, October 2nd at 12 pm.



- I have included a flyer for the Annual Community Harvest Festival on October 15th at the Warren County Fairgrounds from 4:30 pm to 6:30 pm. This event allows Warren County residents to learn about services offered in the County.

Police

- I have attached the September dispatched calls for service for your review. Please do not hesitate to contact me with any questions or concerns.
- The September Mayor's Court report is attached. Please contact Ashley Corn, the Police and Court Clerk, or me with any questions.
- Code Compliance Officer Jeff Little has submitted the September Code Compliance Report for review. Please contact either Jeff or me with any questions or concerns.
- The Waynesville Police Department held its annual firearms training on Sunday, September 20th, at the Franklin City Firing Range. Stubbs Conner Funeral Home provided lunch and drinks for the officers. I sent a thank-you letter to Stubbs Conner Funeral Home.





- I have attached a flyer about the 7th Hamburgers for Heroes event on October 8th at the Bicentennial Park, Lebanon, Ohio, from 11:00 am – 7:00 pm. Diehl Law Office is hosting it for First Responders, Police, Fire, Emergency Medical Services, and military personnel.

Brian Keith at 1400 Lytle Road

Re: Consumer Notice of **Tap Water Lead Testing Result**

Dear Consumer:

Waynesville Village PWS requested a sample from this location be taken. The drinking water sample for lead was collected at this location and the result is:

Amount of lead in water:	1.9 µg/L
Action level for lead:	15 micrograms per liter (µg/L)
Location of sample:	Kitchen Sink
Sample collection date:	9/17/2026

Your tap water lead result was **“Less”** than 15 µg/L.

What does this mean?

The Safe Drinking Water Act set the lead action level for lead in drinking water at 15 µg/L. The lead action level measures the effectiveness of corrosion control treatment. It is not a standard for establishing a safe level of lead in a home or building; however, if more than 10% of the locations tested exceed this value, the water system must take action to correct the problem.

When ingested, lead may pose serious health risks, so U.S. EPA established a Maximum Contaminant Level Goal (MCLG) of 0 µg/L for lead. An MCLG is the level of a contaminant in drinking water below which there is no known or expected risk to health, allowing for a margin of safety.

If lead is detected, it may be due to conditions unique to your home or building, such as lead solder or brass faucets, fittings and valves that may contain lead. Our system works to keep the corrosivity of our water as low as possible (corrosive water can allow lead to enter your drinking water from plumbing materials that contain lead). We recommend reviewing the information below to reduce your exposure to lead in drinking water.

What are the health effects of lead?

There is no safe level of lead in drinking water. Exposure to lead in drinking water can cause serious health effects in all age groups, especially pregnant people, infants (both formula-fed and breastfed), and young children. Some health effects to infants and children include decreases in IQ and attention span. Lead exposure can also result in new or worsened learning and behavior problems. The children of persons who are exposed to lead before or during pregnancy may be at increased risk of these harmful health effects. Adults have increased risks of heart disease, high blood pressure, kidney or nervous system problems. Contact your healthcare provider for more information about your risks.

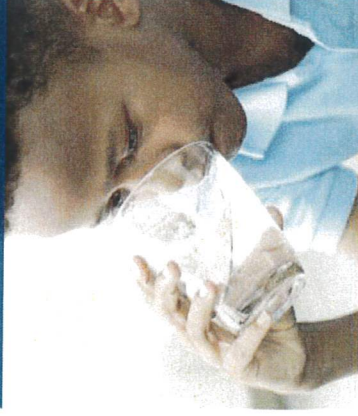
Where can I get health screenings for lead?

Warren County Health Department (513)695-1228 www.warrenchd.com

Jobs and Family Services (513)695-1420 www.warren.oh.us.humanservices

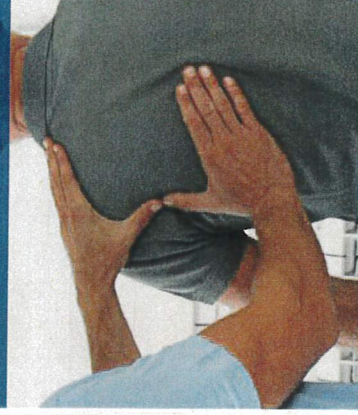
Your Primary Physician

1 Small amounts of lead can have a BIG effect on children.



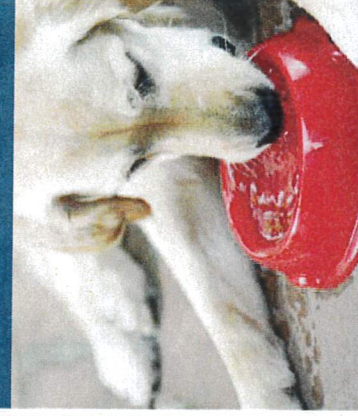
Children and babies are at a higher risk of developing serious health issues – even from small doses of lead.

2 Lead is stored in your body.



Lead can accumulate in your bones. The longer the exposure, the greater the buildup, leading to potential health complications over time.

3 Everyone deserves safe water.



Lead in water can cause health problems for everyone, including loved ones, guests, and pets.

What you can do

Here are some steps you can take if you are concerned about lead in your drinking water:

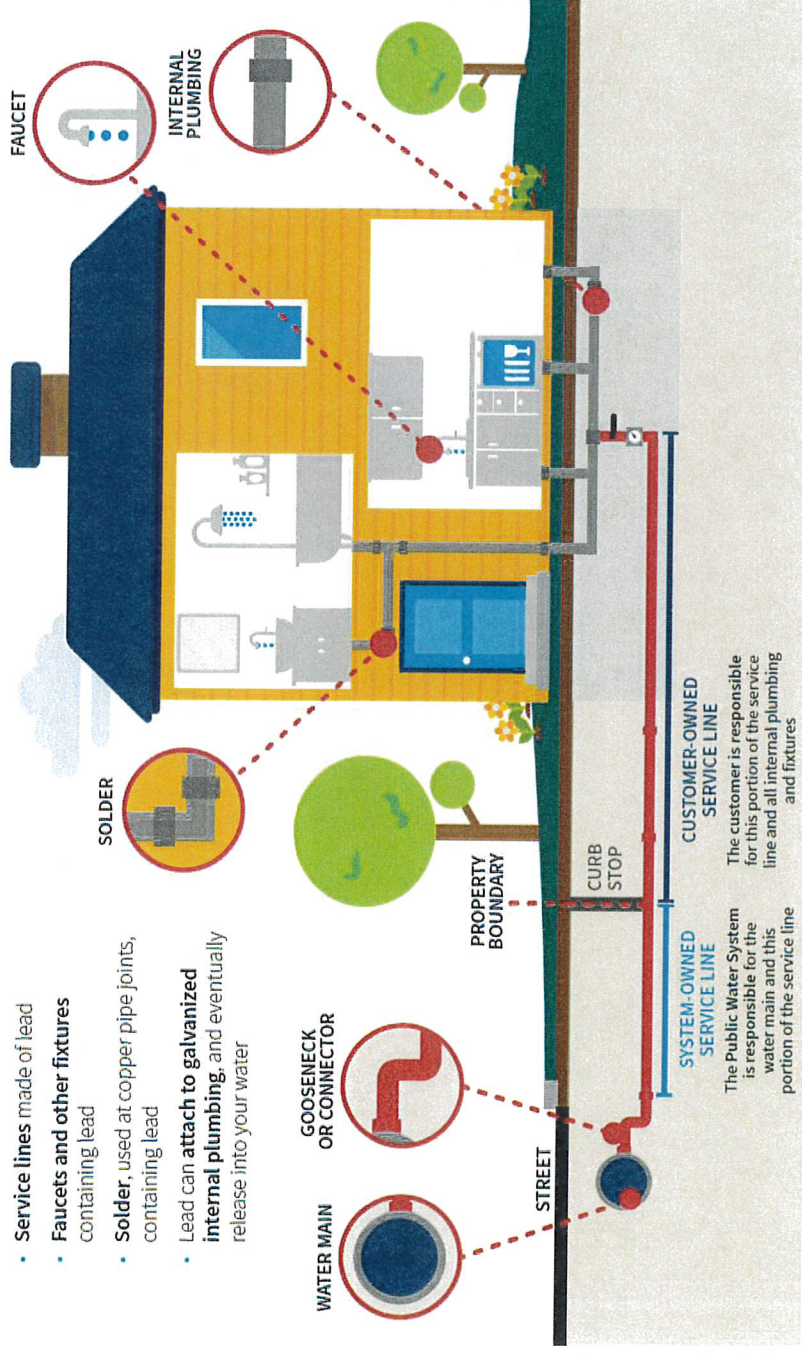
-  ***Flush your tap if it hasn't been used for more than six hours.***
Let the cold water run for 30 seconds to two minutes before using a faucet for drinking or cooking.
-  ***Don't use hot tap water for cooking, drinking, or preparing baby formula.***
Hot tap water directly from the faucet can have higher lead levels. Heat up cold tap water instead.
-  ***Don't boil water to remove or reduce lead levels. Purchase or lease a water filter certified to reduce lead.***
Boiling water won't remove or reduce lead. Always follow the filter manufacturer's maintenance instructions.
-  ***Keep your faucet screens clean of lead particles or debris by periodically removing them and rinsing them with water for three to five minutes.***
-  ***Purchase bottled water for cooking, drinking, or preparing baby formula.***
The Centers for Disease Control and Prevention recommends children and pregnant women use bottled water or a filtration system certified to reduce or eliminate lead by an independent testing organization.
-  ***Check your pipes and fixtures for lead.***
Find out if the pipes that bring water into your home are made of lead or if the fixtures in your home contain lead.
-  ***Test your children for lead.***
Contact your child's healthcare provider regarding blood lead level testing. For additional information, visit odh.ohio.gov/know-our-programs/Childhood-Lead-Poisoning, call **1.877.LEADSAFE (532-3723)**, or email lead.testing@odh.ohio.gov.
-  ***Test your water for lead.***
Contact your county health department or public water system for more information or visit epa.ohio.gov/lead for a list of certified labs.



**Environmental
Protection
Agency**

HOW LEAD GETS INTO YOUR DRINKING WATER

- **Service lines** made of lead
- **Faucets and other fixtures** containing lead
- **Solder**, used at copper pipe joints, containing lead
- Lead can **attach to galvanized internal plumbing**, and eventually release into your water



What are the sources of lead?

While lead exposure can occur from various sources, U.S. EPA estimates approximately 20% of human exposure may come from lead in drinking water.

For More Information

Call the Village of Waynesville's Office at (513)897-8015, visit U.S. EPA's website at [epa.gov/lead](https://www.epa.gov/lead), call the National Lead Information Center at 800-424-LEAD or contact your healthcare provider.



The Warren County
Resource Rally presents

Community HARVEST FESTIVAL

FREE EVENT FOR LOCAL RESIDENTS!



OCTOBER 15, 2026
4:30 PM - 6:30 PM

Warren County Fairgrounds
Welcome Hall
Lebanon, OH 45036

About The Event

Join us for a fun-filled evening where you can connect with local organizations, explore valuable programs and support services, and discover resources available to you and your family. Bring the kids for trick-or-treating and fall-themed activities while you enjoy an evening of community, connection, and fun!

Event Highlights

Connect with Service Providers ◀

Meet local organizations and learn about programs and services available right here in Warren County.

Children's Activities ◀

Bring the whole family! Kids can enjoy pumpkin painting, face art, and some furry friends.

Games & Giveaways ◀

Play to win exciting prizes and take home helpful resources and goodies.

FREE Food and Drinks ◀

Event Sponsored By:



Waynesville...

Police Department

Gary Copeland
Chief of Police

1400 Lytle Road
Waynesville, Ohio 45068
Phone: 513-897-8010
Fax: 513-897-2025
Dispatch: 513-695-2525
www.waynesville-ohio.org
gcopeland@waynesville-ohio.org

September 25, 2026

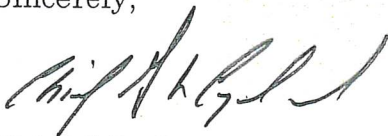
Stubbs-Conner Funeral Home
185 N. Main Street
Waynesville, Ohio 45068

Mr. Brad Conner,

On behalf of the Village Council, the Waynesville Police Department, and me, I would like to express our sincere gratitude for your generous donation of pizzas, soft drinks, chips, and cookies for the 2026 Annual Waynesville Police Department Firearms Qualifications held on September 20th. Your contribution enabled us to conduct a successful training session for our department's officers.

I am confident that Waynesville would not be as wonderful a place to live, work, and visit without the support and investment from businesses like yours in our local government. We look forward to your continued partnership and support in future community initiatives. Thank you for your ongoing dedication and commitment to our agency and the community.

Sincerely,



Chief G.L. Copeland

CALLS FOR SERVICE

From Date: 09/01/2026 12:00:00am

To Date: 09/30/2026 11:59:59pm

Type Description	Count
911 Hangup / Silent	9
Alarm	2
Animal Complaint	1
Assault	1
Attempt to Locate	2
Business Check	40
Citizen Assist	3
Criminal Warrant	2
Directed Patrol	4
Escort	8
Extra Patrol	278
Fire Call	6
Follow Up Investigation	7
Harassment/Stalking/Threats	3
Intoxicated Driver	1
Juvenile Complaint	5
Lock Out	1
Medical	33
Mental Disorder	2
Missing Person/Runaway	1
Mutual Aid	1
Noise Complaint	2
Open Door/Window	1
Parking Complaint	3
Phone Call	13
Prisoner Transport	1
Protection Order Violation	1
Recovered Property	1
Road Closure	2
Road Hazard/Disabled Vehicle	3
Road Re-Open	2
Shots Fired	1
Special Detail	19
Subject with a Weapon	1
Suspicious Cir/Per/Veh - Past	1
Suspicious Circumstances	3
Suspicious Person	5
Suspicious Vehicle	9
Theft - Past	1
Traffic Crash	3
Traffic Crash w/ Injuries	1
Traffic Offense	2
Traffic Stop	44
Unknown Nature	1
Vacation House Check	4
Well Being Check	2
TOTAL	536

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for September 2026

Page : 1
Report Date : 10/01/2026
Report Time : 09:08:21

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Computer Fund	\$405.00	\$4,590.00	\$3,970.00
Local Costs	\$1,975.00	\$20,810.00	\$16,998.50
Additional Costs	\$0.00	\$78.00	\$78.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$6,247.50	\$67,104.10	\$48,930.60
Fees			
Fees	\$20.00	\$1,740.00	\$1,820.00
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$0.10	\$-142.56
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$8,647.50	\$94,322.20	\$71,654.54
State Revenue From:			
Court Costs			
Victims of Crime	\$410.00	\$4,577.00	\$3,951.00
Drug Law Enforcement Fund	\$150.50	\$1,722.00	\$1,470.00
Indigent Defense Support Fund (Costs)	\$1,175.00	\$13,030.00	\$10,990.00
Fees			
Fees	\$30.00	\$60.00	\$0.00
Total to State:	\$1,765.50	\$19,389.00	\$16,411.00
Other Revenue From:			
Court Costs			
Indigent Driver ALC Treatment Fund	\$64.50	\$738.00	\$630.00
Restitution			
Restitution	\$0.00	\$615.00	\$555.00
Total to Other:	\$64.50	\$1,353.00	\$1,185.00
TOTAL REVENUE *	\$10,477.50	\$115,064.20	\$89,250.54
*Includes credit card receipts of	\$3,650.00	\$31,225.00	\$30,084.00

END OF REPORT

**7TH ANNUAL
SERVING OUR
HEROES
SINCE 2019**



DIEHL LAW, LLC

ATTORNEYS AND COUNSELORS

PROUDLY PRESENTS

HAMBURGERS *for* HEROES

WHEN:



**THURSDAY,
OCTOBER 8**



11:00 AM – 7:00 PM

WHERE:

BICENTENNIAL PARK

Corner of Mulberry & Cherry Streets, Lebanon

"THE HERO"
4 FREE FOOD ITEMS for our:
**First Responders, Police, Fire,
Emergency Medical Services,
& Military:**

**2 Burgers, a Drink & Chips!
or, create your own combo!**

**Anyone can purchase our delicious
and crunchy burgers, drinks or chips
for only \$2.50 each.**



**100% OF PROCEEDS
BENEFIT THE
LEBANON FOOD PANTRY!**



**LEBANON
FOOD
PANTRY**
FEEDING NEIGHBORS TOGETHER

THANK YOU FOR SUPPORTING THOSE WHO SERVE OUR COMMUNITY!

diehlhllaw.com



Finance Director Report
October 5th, 2026

- The Village locked in a 4.55% rate for the new CD.
- I am working with LCNB, Peoples, vendors, and government agencies to update banking information. I received checks and deposit slips for the new accounts, and I plan to transfer the funds next week. I have also switched over the safe deposit box.
- There is an ordinance tonight to enroll in the ISC Sweep account with Peoples Bank and apply for a credit card through Peoples.
- The Village received a \$10,506.44 dividend check from the Bureau of Workers' Compensation. This dividend is approximately 90% of the Village's 2022 premium.
- The Ohio State legislature has suspended Ohio gasoline and diesel taxes for 90 days. They will use the rainy-day funds to replace lost motor fuel tax revenue, which municipalities benefit from, so municipalities will not lose income.
- I attended training on September 28th to learn the new Ohio Police and Fire Pension system.

Thank you,

Jamie Morley
Finance Director/Clerk of Council

ORDINANCE NO. 2026-043

**AUTHORIZING THE VILLAGE MANAGER AND FINANCE DIRECTOR TO
ESTABLISH A VILLAGE CREDIT CARD ACCOUNT WITH PEOPLES BANK AND TO
ENROLL THE VILLAGE IN THE INSURED CASH SWEEP (ICS) SERVICE
THROUGH PEOPLES BANK AND DECLARING AN EMERGENCY**

WHEREAS, by Ordinance No. 2026-_____, Council authorized the Village Manager to enter into a Memorandum of Agreement for Deposit of Public Funds with Peoples Bank and established Peoples Bank as a depository for the Village's active and interim/inactive funds; and

WHEREAS, in connection with the transition of the Village's banking services to Peoples Bank, the Finance Director has recommended that the Village replace its existing credit card account with a credit card account issued by Peoples Bank; and

WHEREAS, any use of a Village credit card account is subject to the written credit card policy adopted by Council pursuant to Section 717.31 of the Ohio Revised Code; and

WHEREAS, Section 135.145 of the Ohio Revised Code permits the Village, upon the deposit of public moneys with a public depository designated pursuant to Section 135.12 of the Ohio Revised Code, to authorize that public depository to arrange for the redeposit of those moneys into deposit accounts at one or more federally insured financial institutions, with the full amount so redeposited insured by the Federal Deposit Insurance Corporation; and

WHEREAS, Council previously authorized the Finance Director to enroll the Village in an Insured Cash Sweep ("ICS") account through LCNB National Bank, and the Finance Director has recommended that the Village now enroll in the ICS service offered through Peoples Bank.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, _____ members elected thereto concurring:

SECTION 1: That the Village Manager is hereby authorized to execute a credit card application and account agreement with Peoples Bank, substantially in the form of the application and terms and conditions attached hereto as Exhibit A and incorporated herein by reference, together with any related documents necessary to establish the credit card account.

SECTION 2: That the credit card account established pursuant to Section 1 shall be held, used, and managed only in accordance with the Village's credit card policy adopted pursuant to Section 717.31 of the Ohio Revised Code, and the credit limit of the account shall not exceed the maximum credit limit established in that policy. The Finance Director is further authorized to close the Village's existing credit card account once the Peoples Bank account has been established.

SECTION 3: That, pursuant to Section 135.145 of the Ohio Revised Code, the Finance Director is hereby authorized to enroll the Village in the Insured Cash Sweep (ICS) service offered through Peoples Bank and to authorize Peoples Bank to arrange for the redeposit of Village funds into deposit accounts at federally insured financial institutions in accordance with that section. The Village Manager is authorized to execute any deposit placement agreement, custodial agreement, or other document required by Peoples Bank for enrollment in the ICS service, in a form approved by the Village Solicitor.

SECTION 4: That the Finance Director is authorized to take all other actions necessary to carry out the purposes of this Ordinance, consistent with the terms of the agreements authorized herein.

SECTION 5: That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare, and shall be effective immediately upon its adoption. The reason for said declaration of emergency is to ensure the Village get the highest interest rates.

Adopted this _____ day of _____, 2026.

Attest: _____
Clerk of Council

Mayor



Interest Rates and Interest Charges	
Annual Percentage Rate (APR) for Purchases	22.74% This APR will vary with the market based on the Prime Rate.
APR for Cash Advances	21.00%
How to Avoid Paying Interest on Purchases	Your due date is up to 25 days after the close of each billing cycle. We will not charge you any interest on purchases if you pay your entire balance by the due date each month.
Minimum Interest Charge	If you are charged interest, the charge will be no less than \$1.00.

Fees	
Annual Fee	\$0
Transaction Fees - Cash Advance - Foreign Transaction	Either \$10 or 4% of the amount of each cash advance, which ever is greater. 1.5% of each transaction in U.S. dollars.
Penalty Fees - Late Payment - Returned Payment - Over-the-credit limit	\$25 , if your New Balance is less than \$500 and you do not pay this New Balance in full by its due date; or \$35 , if your New Balance is \$500 or more and you do not pay this New Balance in full by its due date. \$35 \$35

How We Will Calculate Your Balance: We use a method called "average daily balance (including new purchases)."

Important Information About Procedures for Opening a New Account. To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account. **What this means for you:** When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Terms and Conditions: You are applying for a credit card account provided by Pinnacle Bank, a Tennessee bank d/b/a Apex Cardmember Services ("we," "us," and "our"). The words "you" and "your" mean each entity and person, individually and together, applying for the Business Card Account as the Company, a co-applicant for the Business Card Account with the Company, or a personal guarantor of the Business Card Account, that agrees to be liable for the Business Card Account and comply with the Business Cardmember Agreement, as amended from time to time. The Minimum Payment you must pay by the due date after each Billing Cycle will be the entire New Balance of your Account. By applying, you certify and agree that:

- You are, if applying as an individual, at least 18 years old;
- You and your duly appointed Authorized Company Representative received, read, and agree to all terms and conditions provided with this application;
- All information and documents provided with your application is true, correct, and complete and we may rely on it;
- You are asking us to issue credit cards for account access to your Authorized Company Representative and each Authorized User designated by any of you or an Authorized Company Representative;
- You agree to be responsible, individually and together, for Account use by any of you and any Authorized User;
- You and your Authorized Company Representative will read the Business Cardmember Agreement and its Account Opening Disclosures carefully before you use or allow anyone else to use any Corporate Card Account we may provide;
- We are allowed to verify your employment, income, address, liabilities, assets, and all other information about you with financial institutions, credit reporting agencies, employers, government agencies, and other third parties; and
- We are authorized to use and disclose information about you, this application and any Corporate Card Account we provide for our everyday business purposes, to the extent permitted by applicable law, including information we share about you and the Corporate Card Account with credit reporting agencies, with our service providers, and with other financial institutions and merchants to maintain and provide your Corporate Card Account.

You agree that we may obtain credit reports about you to review this application, and, if we open a credit card account for you, that we may obtain credit reports about you in the future to review, update, renew, collect, and service your credit card account and for other purposes permitted by law. We will, if you request, tell you whether we obtained a credit report about you and tell you the name and address of any credit reporting agency that provided the report.

If we open a credit card account for you, you understand and agree that you will be subject to all terms and conditions described in our Business Cardmember Agreement, as amended from time to time, including but not limited to its terms related to account payments, rates and fees, change in terms, and arbitration. You understand and agree that this Business Cardmember Agreement becomes effective the first time any of you or any Authorized User activates a Card or uses the Account in any way. You understand and agree that we may change the Business Cardmember Agreement and the rates, fees, and terms of your Corporate Card Account as allowed by law and the Business Cardmember Agreement, after we give any notice and wait any time period that the law may require.

Consent for Communications: By applying and providing your telephone number(s) and email address(es), you expressly authorize us and our agents and service providers to use any available written, electronic, or verbal means of contacting you for any purpose related to the servicing and collection of your accounts with us, for surveys and research, and for any other informational purpose related to your accounts with us (each, a "Communication"). You agree this authorization for Communications includes, but is not limited to, our use of manual calling methods, prerecorded or artificial voice messages, text messages, e-mail messages, and/or automatic telephone dialing systems. You agree that we and our agents and service providers may contact you for these Communications using any e-mail address or telephone number you provide, including a number for a cellular telephone or other wireless device, regardless of any charges you may incur as a result. We will not charge you for making a Communication, but your service provider may. You agree that we and our agents and service providers may monitor and record telephone calls about your credit card account to assure service quality or for other legitimate business reasons. You understand and agree that we and our agents and service providers may always communicate with you in any manner permitted by law that does not require your prior consent.

Notice of Negative Information Furnishing: We may report information about your account to credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report.

Notice to California Residents: An applicant, if married, may apply for a separate account. After credit approval, the primary applicant and any co-applicant shall each have the right to use the account to the extent of any established credit limit and each may be liable for all credit extended under the account.

Notice to Ohio Residents: The Ohio laws against discrimination require that all creditors make credit equally available to all creditworthy customers and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law.

Notice to New York Residents: You may contact the New York State Department of Financial Services by telephone or visit its website for free information on comparative credit card rates, fees and grace periods.
NY State Dept of Financial Services: 1-800-342-3736 <http://www.dfs.ny.gov>.

Notice to Married Wisconsin Residents: Wisconsin law provides that no agreement, unilateral statement or court decree relative to marital property shall adversely affect a creditor's interest, unless prior to the time credit is granted the creditor is furnished a copy of the agreement, statement or decree, or has actual knowledge of the adverse provision. If any or both of you are married Wisconsin residents, each of you agree to provide us with your spouse's name and address at the following address within five (5) days of your application, so we can provide your spouse(s) with any notice required by Wisconsin law: Apex Cardmember Services, P.O. Box 332509, Murfreesboro, TN 37133.

Business Cardmember Agreement

This Business Cardmember Agreement applies to your credit card account and any of its associated credit cards and sub-accounts provided by Pinnacle Bank, a Tennessee bank d/b/a Apex Cardmember Services (individually and together, your "Business Card Account" or "Account").

1. Some Key Definitions

The words "we," "us," and "our" mean Pinnacle Bank d/b/a Apex Cardmember Services, its agents, authorized representatives, successors, and assigns.

The "Company" means any corporation, partnership, limited liability company, sole proprietorship, government agency or department, association, not-for-profit corporation, or any other person or entity that is validly organized, chartered, or otherwise formed and operating as a legal entity under applicable law, and that applies for or otherwise accepts a Business Card Account subject to the terms of the Agreement.

An "Authorized Company Representative" means and includes any person duly authorized by the Company to act on its behalf: (i) in applying for an Account and binding the Company to the Agreement for the Account; (ii) in designating persons as Authorized Users of an Account; and/or (iii) in designating persons as Program Administrators of an Account. An "Authorized Company Representative" may be one of you or someone else who agrees to be liable with the Company for payment of the Business Card Account, either as a personal guarantor of the Account or as a co-applicant with the Company for an Account.

The words "you" and "your" mean the Company and any other person or entity on whose behalf we provide an Account and issue any Card, as: (i) shown on an Account application that an Authorized Company Representative submitted on behalf of the Company; or (ii) who otherwise agrees to be liable to us, individually and together with the Company, for payment of an Account, as a personal guarantor of the Account or as a co-applicant with the Company for the Account; or (iii) who otherwise uses or allows others to use an Account or a Card in any way.

The "Card" means any card we issue for Account access, including renewal and substitute cards. The term "Card" also means any other access device or method, including an Account number, that allows any of you or any Authorized User to obtain credit from us using an Account.

An "Authorized User" means any employee, agent, contractor, representative, director, member, manager, partner, shareholder, and/or officer designated by any of you or any Authorized Company Representative to receive a Card at any time, or who is otherwise allowed by any of you or an Authorized Company Representative to use the Account or a Card in any way, but who did not apply for or otherwise accept direct liability as one of you for an Account.

A "Program Administrator" is you or any other employee, agent, contractor, representative, director, member, manager, partner,

shareholder, and/or officer designated by any of you or by any Authorized Company Representative to administer and manage the use and availability of a Business Card Account and Cards, as well as the reporting, credit limits, and other controls associated with an Account and the Cards.

Other capitalized terms that are not defined here are generally defined with their first use in the Agreement or in the Glossary in Section 29.

2. Your Account Agreement and When It Becomes Effective

Our complete Account agreement with you (the "Agreement") is contained in and governed by:

- (A) this document, called the Business Cardmember Agreement;
- (B) all Account disclosures and terms provided to you before we opened the Business Card Account for your use, including the terms we disclosed when you applied for or accepted the Account, the disclosures we made in our Account Opening Disclosures, and any terms we provided in written materials accompanying a Card;
- (C) all other documents, disclosures and terms that relate specifically to your Account and its related features and services, including:
 - all rewards disclosures, if your Account has rewards;
 - the Card benefits brochure that describes benefits provided by any payment card network displayed on your Card (each, a "Payment Card Network");
 - the terms shown on periodic billing statements for your Account (each, a "Statement"); and

(D) any future changes we make to any of these documents, as permitted or required by law.

Please read all of these materials carefully and keep them for future reference. You understand and agree that this Agreement becomes effective the first time you or any Authorized User activates a Card or uses the Account in any way. When the Agreement says that we "may" take an action, this means we are authorized to take that action in our sole discretion, subject only to the limitations or requirements that are established by law or by the express terms of this Agreement. We may make new offers to you in the future or forward offers from others that may interest you. If these offers have new or different terms, those terms will be provided with the offer. If you accept the offer, the previously disclosed terms in the Agreement will still apply, except as modified by the offer.

3. Your Promises To Us

You promise to do everything the Agreement requires of you, so long as your Account has an unpaid balance, remains open to future transactions, or both. Each of you and all of you promise, individually and together, to pay us all amounts due on your Account, now and in the future. This promise applies any time the Account or a Card is used by any of you or by any Authorized User. This promise includes amounts where you or any Authorized User use the Account or a Card for a transaction with a merchant or financial institution, but are not required to sign the purchase slip or other sales transaction documents. If you or an Authorized User use your Card number without presenting the Card itself (such as for mail, telephone or Internet purchases), these transactions will be treated as if you or an Authorized User used the Card in person. The amounts you promise to pay in connection with your Account includes all Account transactions in each Balance Category that are made by any of you and any Authorized User, plus all Fees and all Interest Charges, as described in the Agreement.

4. Required Account Information

We must have complete, current and valid information about you and any Authorized Users to provide your Account (including names; addresses; telephone numbers; dates of birth or formation; employment and income information; Social Security numbers, tax identification numbers, or other government identification numbers). You must tell us when this information changes. To do this, follow the instructions on your most recent Statement, use the appropriate area of any Account web site we maintain for this purpose, or call us at the customer service telephone number shown on your most recent Statement or on the back of your Card. We may require that you provide additional documents that are acceptable to us so that we can verify this information and any changes. We may restrict or close your Account, if we are unable to verify your information or you do not provide the additional information we request.

5. Using Your Account and Card

You and any Authorized User are allowed to use a Card and the Account to make Purchases and to obtain Cash Advances, Balance

Transfers, and Promotional Offers, as permitted by this Agreement and applicable law. You or any Authorized User must sign the Card immediately after receiving it. The Card is valid through the expiration date shown on the front. The Card is our property and you agree to return it to us or destroy it, if we ask. You agree to take reasonable steps to prevent unauthorized use of your Card and Account. If you or an Authorized User allow someone else to use a Card, you are responsible for all Account transactions made by that person and all of the associated Fees and Interest Charges, except to the extent prohibited by law.

We may provide you or any Authorized User with a personal identification number ("PIN") for use with certain types of Card transactions. The PIN may be required to obtain Cash Advances from certain automated teller machines, or to make Purchases from certain types of merchants at point of sale devices, if the Payment Card Network shown on the Card is the same as the one shown on these machines and devices. You and all Authorized Users must keep this PIN secure and not write it down, give it to anyone else, or keep it with the Card. You must contact us immediately if you or any Authorized User lose a Card or believe someone has gained unauthorized access to a PIN.

We reserve the right to not allow specific Account transactions, to suspend Account use, or to close the Account, at any time, for any reason, and without advance notice, unless we are expressly required by law to notify you and wait any period of time before taking these actions. We may limit the combined dollar amount or the total number of certain Account transactions, such as Cash Advances, that are allowed during a single day or other time periods. We may restrict your Account transactions and the availability of your Account credit, to protect you and us against potential fraud, unauthorized transactions, Account misconduct or misuse, or for our risk management and business reasons. From time to time, Account services may be unavailable to you and Authorized Users, due to circumstances beyond our control, such as system failures, fires, floods, natural disasters or other unpredictable events. If any of these events happens, we will not be responsible or liable to you.

You and your Authorized Users must not use, try to use, or permit use of a Card or the Account for any Internet gambling transactions or any other transactions that are illegal or not permitted by us. If this happens, you must still pay us for these transactions and they remain subject to all other terms of our Agreement. You must reimburse us and the Payment Card Network for all damages and expenses associated with these transactions. You and your Authorized Users must not use the Account to conduct transactions in any country or territory, or with any individual or entity, that is the subject of economic sanctions that are enforced and administered by the Office of Foreign Assets Control ("OFAC") in the U.S. Department of the Treasury. We may block use of the Card and Account in these countries and territories or with these individuals or entities.

6. Authorized Users and Program Administrators

When we open your Account and afterwards, you agree that we may accept and follow any instructions given to us by any of you and by any Program Administrator. Upon your request or the request of a Program Administrator, we may agree to limit: (a) an Authorized User's ability to initiate certain Account transactions; and/or (b) a Program Administrator's ability to make certain Card requests and Account changes. Except for these limitations and others described in the Agreement, you are responsible for: (i) any use of a Card or the Account by each Authorized User, as well as anyone else you or they allow to use your Account or a Card; and (ii) any changes we make to the Account and any Cards we issue at the request of a Program Administrator. This will be true, even if you did not want or agree to the changes to or use of a Card of the Account. If you want to remove an Authorized User or Program Administrator from the Account, you must contact us at the customer service telephone number or address shown on your most recent Statement and request their removal. You agree that we have a reasonable amount of time after your request to research your Account information and remove an Authorized User or Program Administrator. You must immediately destroy all Cards in the Authorized User's possession and cancel all of their billing arrangements to the Account. We will not do this for you. During this time, you are still responsible for paying all amounts they may charge to the Account, even if these amounts do not appear on the Account until later. An Authorized User may remove themselves from the Account at any time, upon request. We may close your existing Account, or issue a new Card with a new Account number, after an Authorized User is removed.

7. Statements and Billing Cycles

The documents or information your Statement includes after each Billing Cycle will disclose important information about your Account, including your Account transactions in each Balance Category, Account payments, Fees, Interest Charges, unpaid Account balances, and payment requirements. The amount of time between your regular Statements is generally equal (approximately 30 days), but may vary slightly in length from Billing Cycle to Billing Cycle. Your first Billing Cycle may be more or less than 30 days. You must pay any Minimum Interest Charge and any Fees due after your first Billing Cycle, even if it is for a period less than 30 days. Your Statements disclose the specific length of each Billing Cycle. Your Account will continue to have Billing Cycles, even if a

Statement is not required after any Billing Cycle. We will send a single Statement to one of you or a Program Administrator for all Cards on your Account, except: (i) when the law does not require or permit us to send a Statement to any of you; or (ii) when we agree to send more than one Statement to you, your Program Administrators, and other Authorized Users. You agree that we may send Statements to the first one of you named in our Account records, unless we agree or decide to change this after the Account is opened.

8. Disputed Transactions; Lost or Stolen Cards; Unauthorized Use

You and any Authorized User or Program Administrator who receives a Statement must promptly inspect it and tell us about any errors or questions, as described in the "Billing Rights" section of your Statement and this Agreement. If we are not notified in the time and manner described in these disclosures, you agree that we may assume that all information in the Statement is correct. You, your Authorized users, and your Program Administrators must take reasonable steps to prevent the unauthorized use of each Card and the Account. If you notice or learn about the loss or theft of a Card, or any possible unauthorized use of a Card, you should write to us immediately at the address provided on your Statement or call us at the telephone number provided on your Statement. You will not be liable for any unauthorized use that occurs after you notify us. You may, however, be liable for unauthorized use that occurs before your notice to us. If we issue ten Cards or more as requested by you or a Program Administrator for use by your employees and Authorized Users, you agree to be liable to us for any unauthorized use that occurs before your notice to us, to the extent allowed by law. If we issue less than ten Cards for use by your employees, your liability will not exceed \$50 (or any lesser amount required by law or as provided under the express terms of a benefit provided by a Payment Card Network). If we reimburse your Account for unauthorized charges made using your Card, you agree to help us investigate, pursue and obtain reimbursement from the wrongdoer. Your help includes giving us documents that we reasonably request, in a form that is acceptable to us.

9. Credit Limits

We will disclose information about the credit limits that apply to your Account when we open it. Your Statements will also disclose information about your Account credit limits. We may assign different credit limits for the different Balance Categories of your Account and for different Authorized Users. For example, the credit limit we assign for Cash Advances, Balance Transfers, or Promotional Offers may be lower than your credit limit for Purchases or the overall credit limit of your Account. We may raise, lower, restrict, or cancel the credit limit that applies to any Balance Category, any Authorized User, or the Account itself at any time and for any reason, subject to any notices that are required by law. This will not affect your obligation to pay us. You must keep track of your Account balances and available credit. You agree not to allow your Account to go over any credit limit. We may honor transactions above your credit limits, but, if we do, this will not increase your credit limit and you must pay us the full amount of these transactions and any Fees for overlimit transactions due under the Agreement.

10. Balance Transfers

Your Account Opening Disclosures will tell you whether we will allow you and your Authorized Users to make Balance Transfers with your Account. If your Account Opening Disclosures do not disclose an Annual Percentage Rate and transaction fees that apply specifically to Balance Transfers, then you may not make Balance Transfers with your Account. If an Annual Percentage Rate and transaction fees for Balance Transfers are shown in your Account Opening Disclosures, then we may allow you and your Authorized Users to transfer balances to the Account that are owed to other creditors or financial institutions, subject to any minimum Balance Transfer amount we disclose and any credit limit amount we make available for Balance Transfers. If we permit Balance Transfers with your Account, you may not ask us to process a Balance Transfer for any amount you already owe to us, unless we give you our express permission to do so. All Balance Transfers are subject to our approval. We will not process a Balance Transfer request we consider incomplete or illegible. You may use only the devices and methods we have approved for Balance Transfers. If we do not approve the full amount of any Balance Transfer request, we may process part of the amount of the Balance Transfer request or decline the entire request. We are not liable to you if we do not process part or all of any Balance Transfer request. We may make Balance Transfers in any order we choose.

If we allow you and your Authorized Users to make Balance Transfers with your Account, you and your Authorized Users may not request a Balance Transfer for any amount that is or may be the subject of any dispute between you and any other creditor or financial institution. If this happens, you understand this may prevent you from exercising your dispute rights against other creditors and financial institutions. We are not liable to you for disputes you may have with other creditors and financial institutions. If you or your Authorized Users request a Balance Transfer, you agree to monitor your other accounts and continue making the minimum payments due on these accounts, until your other creditor or financial institution provides an account statement that shows the balance of your other account has been paid in full. This may not happen until after the Balance Transfer appears on a Statement

from us. You are liable for any late payments, finance charges or disputed amounts on your other accounts. If you want your other accounts closed following a balance transfer, you must instruct your other creditor or financial institution to do so. We will not do this for you.

11. Interest Charges

We will charge Interest Charges to your Account as described in the Agreement, including your Account Opening Disclosures and Statements.

We calculate the Interest Charges on your Account by applying a Daily Periodic Rate to the "Average Daily Balance" of each Balance Category in your Account. We multiply the results for each Balance Category by the number of days in the Billing Cycle. This gives us the total Interest Charges for that Billing Cycle.

The "Daily Periodic Rate" is a daily interest rate. The Daily Periodic Rate for a given Balance Category is equal to the Annual Percentage Rate for that Balance Category divided by 365.

We calculate the "Average Daily Balance" for each Balance Category. We do this by starting with the beginning amount of that Balance Category for each day, including any billed and unpaid Account transactions, Interest Charges and Fees for that Balance Category. We add any new Account transactions, Fees, and debits for that day, and subtract any payments and credits. This gives us the "Daily Balance" for each Balance Category. We calculate the "Average Daily Balance" for each Balance Category by adding all the Daily Balances for each day in the Billing Cycle, and then dividing by the total number of days in the Billing Cycle. This gives us the Average Daily Balance for each Balance Category (including current transactions).

If you must pay a Fee for a specific type of Account transaction, we will add these Fees on the same day and to the same Daily Balance as the Account transaction. These types of Fees include Cash Advance Fees, Balance Transfer Fees, and Foreign Transaction Fees for Purchases and Cash Advances. If you must pay a Fee that is not for a specific type of Account transaction, we add these Fees to the Daily Balance of Purchases that are subject to the standard APR as of the day you incur the Fee or the last day of the Billing Cycle during which you incurred the Fee. These types of Fees include Annual Fees, Late Payment Fees, Returned Payment Fees, Overlimit Fees, Copy Fees, Card Replacement Fees, and Rush Card Fees.

For some Accounts, the Minimum Payment is equal to the entire New Balance of the Account after the Billing Cycle. For other Accounts, the Minimum Payment is equal to a portion of the New Balance after each Billing Cycle. Your Account Opening Disclosures will explain the Minimum Payment you must pay by the due date after each Billing Cycle. If you pay the New Balance in full after each Billing Cycle by the due date shown on the Statement for that Billing Cycle, we will not make you pay Interest Charges on the Purchases made during the Billing Cycle shown on that Statement. This is called a grace period. If you do not take advantage of the grace period, we will charge Interest Charges starting on the day you made the Purchase. If you do not pay the full New Balance after any Billing Cycle by the due date shown on the Statement for that Billing Cycle, you will lose your grace period until you pay your full New Balance on time for two months in a row. You must pay Interest Charges on Cash Advances and on Balance Transfers from the date you obtain them, because there is no grace period for Cash Advances or Balance Transfers. You must pay Interest Charges on Promotional Offers from the date we disclose when we make the Promotional Offer. We may describe these Promotional Offers in your Account Opening Disclosures and other written materials we provide when opening your Account. After opening your Account, we will describe these Promotional Offers in your Statement or other promotional materials we may provide from time to time. You must pay Interest Charges on each unpaid amount until it is paid in full. Interest Charges are added to the proper Balance Category of your Account.

12. Fees

You promise to pay the following Fees that we charge to your Account, in the amounts shown in your Account Opening Disclosures or this section of the Agreement.

Annual Fee: Your Account Opening Disclosures will show the amount of any Annual Fee we will charge for providing the Account and issuing Cards. If your Account is subject to an Annual Fee, we charge this Annual Fee to your Account when we open it and on each anniversary of this date while your Account remains open for transactions, has an unpaid balance, or both.

Cash Advance Fee: Each time you obtain a Cash Advance, we will charge the Cash Advance Fee shown in your Account Opening

Disclosures.

Balance Transfer Fee: Each time you obtain a Balance Transfer, we will charge the Balance Transfer Fee shown in your Account Opening Disclosures.

Foreign Transaction Fee: Each time you make a Purchase or obtain a Cash Advance in a currency other than U.S. dollars or in a country outside the United States, we will charge the Foreign Transaction Fee shown in your Account Opening Disclosures.

Late Payment Fee: If you do not pay at least the Minimum Payment by its due date, we will charge the Late Payment Fee shown in your Account Opening Disclosures.

Returned Payment Fee: If any form of Account payment is not paid for any reason by your depository institution or financial services provider, we will charge the Returned Payment Fee shown in your Account Opening Disclosures.

Overlimit Fee: If the New Balance exceeds your Account credit limit during a Billing Cycle, we will charge the Overlimit Fee shown in your Account Opening Disclosures.

Rush Card Fee: If you ask us to expedite our delivery of a Card when we open your Account or at any time after that, we will charge a Rush Card Fee of \$30 to your Account.

Card Replacement Fee: If you ask us to issue a Card as a replacement for a lost or stolen Card, we will charge a Card Replacement Fee of \$30 to your Account.

Copy Fee: We may charge you a Copy Fee of \$6.00 to your Account for each copy of a transaction document or a Statement you request, unless they are required to resolve a billing dispute.

13. Transactions Made in Foreign Currencies

If an Account transaction is in a foreign currency, the Payment Card Network (such as MasterCard International) will convert the transaction into U.S. dollars. The Payment Card Network will use its own currency conversion procedures that are in effect when the Payment Card Network processes the transaction. The exchange rate used by the Payment Card Network may be a government-mandated exchange rate or may be based on a range of rates available in the wholesale currency markets as of the processing date (which may be different from the rate the Payment Card Network receives). The conversion rate that is in effect on the processing date may be different than the rate that is in effect on the transaction or posting date.

14. Minimum Payments

For some Accounts, the Minimum Payment is equal to the entire New Balance of the Account after the Billing Cycle. For other Accounts, the Minimum Payment is equal to a portion of the New Balance after each Billing Cycle. Your Account Opening Disclosures will disclose the Minimum Payment you must pay by the due date after each Billing Cycle. To avoid a Late Payment Fee, you must pay us at least this Minimum Payment by the due date shown on the Statement. In addition to the Minimum Payment, you may pay all or part of the total balance of your Account at any time. You must still pay at least the Minimum Payment after each Billing Cycle, even if you paid more than the Minimum Payment due for any previous Billing Cycle.

15. Making Payments

Your payments to us must be in U.S. dollars from a U.S. deposit account and must otherwise be acceptable to us. We do not accept cash payments through the mail. You may not make Account payments with funds borrowed from your Account or any other credit account with us. You agree to follow the payment requirements we disclose on Statements from time to time. Any in-person payment that we accept from you at one of our branch offices before its closing time will be credited to your Account on the day we receive it. Any payment method that we promote, such as payments you authorize by electronic fund transfer, will be credited to your Account on the day we receive it. Mailed payments must be mailed to us at the address for payments shown on your Statement, unless we expressly instruct you to make payments at a different address. A mailed payment will be credited to your Account on the day we receive it, if you send the payment coupon from your Statement in the same envelope with your payment or you include your Account number on your payment, and your payment arrives at the address we specify no later than the due date indicated on your Statement. If your due date falls on a day when we do not receive payments, any payment we receive the next day that conforms to

these payment requirements will not be treated as late. Please allow at least five (5) days for postal delivery. Unless we or our agents specifically instruct you to make payment in a different manner, payments received at any other location or in any other form may not be credited for up to five (5) days. This may cause you to be charged Late Payment Fees and additional Interest Charges. We may refuse to accept any payment made by someone else for your Account. If we accept a payment made by someone else for your Account, you will be responsible for the payment made, even if that payment is rejected or not paid.

16. How We Apply Your Payments

We apply your payment of a Minimum Payment to the Balance Categories with lower Annual Percentage Rates before the Balance Categories with higher Annual Percentage Rates. We apply any portion of a payment that exceeds your Minimum Payment to the Balance Categories with higher Annual Percentage Rates before the Balance Categories with lower Annual Percentage Rates, except as otherwise required by law.

17. Payment Processing; Items with Restrictive Conditions or Instructions

We may accept and process payments without losing any of our rights. Even if we apply a payment to your Account, we may delay the availability of credit in your Account until we confirm your payment has cleared. We may resubmit and electronically collect returned payments. We may also adjust your Account as necessary to correct errors, to process returned and reversed payments, and to handle similar issues.

An "Item" means a check, draft, money order or other negotiable instrument you use to pay your Account. This includes any image of these instruments. When you provide an Item as payment, you authorize us either to use information from your Item to make a one-time electronic fund transfer from your deposit account or to process the payment as a check transaction. When we use information from your Item to make an electronic funds transfer, funds may be withdrawn from your deposit account as soon as the same day your payment is received and you will not receive your Item back from your financial institution. You may contact us and ask that we not process your future Items in this way. If we process the payment as a check transaction, you understand and agree that we may convert your Item into an electronic image that can be collected from your depository institution as a substitute check. We will not be responsible if an Item you provide has physical features that, when imaged, result in it not being processed as you intended. **Any Item that has restrictive words, conditions, limitations or special instructions (including Items marked with the words "Paid in Full" or similar language), and all accompanying communications must be mailed to us at Apex Cardmember Services, Attn: Cardmember Services, 214 West College Street, Murfreesboro, TN 37130.** If you make your payment or send any accompanying communications to any other address, we may accept and process the payment, without losing any of our rights.

18. Credit Balances

We may reject and return to you any payment that creates a credit balance on your Account. Any credit balance we allow will not be available until we confirm that your payment has cleared. If we allow a credit balance after receiving a payment that exceeds the New Balance, this will not increase the credit limit of your Account and we will have no duty to authorize Account transactions that would exceed your Account's credit limit. We may, at our option, reduce the amount of any credit balance by any new amounts billed to your Account. You may contact us as provided on your Statement and request a refund of any available credit balance. If you contact us in writing, we will refund your credit balance within seven (7) business days from our receipt of your written request. A business day means any day in which our offices are open for the processing of Account payments and credits.

19. Account Default and Remedies

We may consider you in default of your Agreement with us if:

- (1) you do not make at least the Minimum Payment due after a Billing Cycle by its due date;
- (2) any payment you make or attempt is rejected, not paid or cannot be processed;
- (3) you exceed an assigned credit limit;
- (4) a bankruptcy or other insolvency proceeding is filed by or against you;
- (5) you die or are legally declared incompetent or incapacitated;
- (6) we determine that you made a false, incomplete or misleading statement on any of your Account documentation, or you otherwise tried to defraud us;
- (7) you do not comply with any term of this Agreement or any other agreement with us; or
- (8) you permanently reside outside the United States.

Paying the Interest Charges and Fees charged in connection with a default will not, by itself, cure the default. Unless the law requires us to notify you and wait before we may take action, you understand and agree that we may, after any event of default and without advance notice to you, take any one or more of the following actions:

- (A) close or suspend your Account;
- (B) lower your credit limits;
- (C) increase your Minimum Payment;
- (D) demand that you immediately pay the entire balance owing on your Account;
- (E) continue to charge you Interest Charges and Fees as long as your balances remain outstanding; and/or
- (F) exercise any rights and remedies that the law allows to creditors following a default, which includes to filing of a lawsuit against you, the enforcement of any security interest or setoff right granted to us by operation of law or granted to us by you in this Agreement or any other agreement. You agree to pay us all of our collection expenses to the extent permitted by applicable law, including but not limited to reasonable attorney's fees that we incur after referring your Account to an attorney who is not our salaried employee.

20. Communications

You expressly authorize us and our agents and service providers to use any available written, electronic, or verbal means of contacting you for any purpose related to the servicing and collection of your Account and for any other informational purpose related to your Account (each, a "Communication"). You agree this authorization for Communications includes, but is not limited to, our use of manual calling methods, prerecorded or artificial voice messages, text messages, e-mail messages, and/or automatic telephone dialing systems. You agree that we and our agents and service providers may contact you for these Communications using any e-mail address or telephone number you provide, including a number for a cellular telephone or other wireless device, regardless of any charges you may incur as a result. We will not charge you for making a Communication, but your service provider may. You agree that we and our agents and service providers may monitor and record telephone calls about your credit card account to assure service quality or for other legitimate business reasons. You understand and agree that we and our agents and service providers may always communicate with you in any manner permitted by law that does not require your prior consent.

21. Credit Reports

We may provide information about you and the Account to credit reporting agencies and others, to the extent permitted by law. Information we provide about the Account may appear on credit reports about you. This could include negative information, if you do not comply with the terms of this Agreement. We may obtain and use credit and income information about you from consumer reporting agencies, credit reporting agencies, and others, as the law allows.

If you believe we have reported inaccurate information about you to a credit reporting agency, notify us in writing at: Apex Cardmember Services, P.O. Box 332509, Murfreesboro, TN 37133. In doing so, identify yourself, your Account, the information you believe is inaccurate, and tell us why you believe the information is incorrect. If you have supporting documents or information, such as a copy of a credit report that includes information you believe is inaccurate, please send us the supporting documents and information, too.

22. Closing or Suspending Your Account

You may ask us to close your Account by calling or writing us at the address for customer service as described on your Statement. If you do, we may provide you with additional details about this process and request certain information from you, including payment information. If a Card is used or charges post to your Account after you ask us to close it, we may keep your Account open or reopen it. We may close or suspend your Account and your right to obtain credit from us. We may do this at any time and for any reason, as permitted by law, even if you are not in default. A suspension of your Account might be permanent or temporary. If your Account is closed or suspended for any reason, you and all Authorized Users must stop using your Card immediately. You must also cancel all recurring charges or similar billing arrangements connected with the Account. We will not do this for you. If we close or permanently suspend your Account, you must also destroy all Cards. You must still pay us all amounts you owe on the Account, even if these amounts are charged after your Account is closed or suspended.

23. Changes to Your Agreement

You may not change the Agreement, unless one of our authorized officers expressly agrees to do so in a signed writing. We may, at any time, add, delete or change any term of this Agreement, unless the law prohibits us from doing so. We will give you any notice and wait any time period that the law requires before changing the Agreement and Account terms. If we notify you of changes, we

will send you a separate notice or inform you on your Statement. We may send this notice to you electronically, as permitted by law. Our notice will tell you when and how the changes will take effect and describe any rights you have in connection with the changes. You understand that any variable APRs associated with your Account can increase or decrease in each Billing Cycle, as the published index for these rates goes up or down. If we increase your Interest Charges for any other reason, we will notify you in advance and inform you of your options, including any right to reject these changes. If we increase your Fees or change other significant Account terms, we will also notify you in writing and inform you of your options, including any right to reject these changes. We may change any other terms of your Account at any time, after we give you any notice and wait any time period required by law.

24. Security Interest and Setoff Rights

To secure the repayment of this Agreement and any other loans, indebtedness and obligations you may owe to us as of the effective date of this Agreement and after this date (except any indebtedness you may owe to us under a consumer credit card account), and to the extent permitted by law, you grant to us a contractual setoff right and a continuing security interest in any and all funds you may now or in the future have on deposit with us and in any certificates of deposit or other deposit accounts for which you are the accountholder (except any IRA, pension and other tax-deferred deposits). You agree that, to the extent permitted by law, we may at any time apply any funds you have on deposit with us or in certificates of deposit or other deposit accounts for which you are an accountholder against the unpaid balance of this Agreement and against the unpaid balance of any and all other present and future indebtedness and obligations you may then owe to us, in payment of principal, interest, fees, costs, expenses and reasonable attorney's fees. You also understand that agree that the rights and remedies we may exercise following any event of default under this Agreement or any other loan, extension of credit or other obligation you owe to us, now or in the future, include without limitation all rights and remedies that arise by operation of law.

25. The Law that Applies to Your Agreement; Statute of Limitations

We make decisions to grant credit, open Accounts, and issue Cards from our offices in Tennessee. The interpretation and enforcement of this Agreement (including the exportation of interest) shall be governed by Tennessee law and, to the extent federal law applies, federal law, without regard to conflict of law principles. If any part of this Agreement is found to be unenforceable or invalid, the remaining parts will remain in effect. You waive any applicable statute of limitations, to the extent allowed by law. If the law does not allow the waiver of any applicable statute of limitations, you agree that the statute of limitations period for all purposes of this Agreement (including the right to collect debt) will be the longer of the limitation period provided under Tennessee law or the limitation period under the law of the jurisdiction where you are located.

26. Waiver

We will not lose any of our rights if we delay taking any action for any reason or if we do not notify you. For example, we may waive your Interest Charges or Fees without notifying you and without losing our right to charge them in the future. We may always enforce our rights later and may take other actions not listed in this Agreement if the law allows them. You do not have to receive notice from us of any waiver, delay, demand or dishonor. We may proceed against you before proceeding against someone else.

27. Assignment

This Agreement will be binding on, and benefit, any of your and our successors and assigns. You may not transfer your Account or your Agreement to someone else without our written permission. We may transfer your Account, our rights and responsibilities under this Agreement, and/or the unpaid balances of your Account to another company or person at any time, without your permission and without advance notice to you. If this happens, any such company or person will take our place under this Agreement. You must pay them and perform all of your obligations to them and not us. If you pay us after you are informed or learn that we have transferred your Account or this Agreement, we can handle your payment in any way we think is reasonable. This includes returning the payment to you or forwarding the payment to the other company or person.

28. Warranties; Merchant Refunds

We make no warranties to you about any goods or services you or any Authorized User may purchase from others using your Account or Card. Except as otherwise provided in the "Billing Rights" section below, we are not responsible to you for any claim you may have related to the goods or services purchased with a Card. If you are entitled to a refund for goods and services purchased with a Card, you agree that we may process these refunds as credits to the Balance Category for Purchases. You understand and agree that we have no control over when a merchant initiates a refund. You agree that we have a reasonable amount of time after we receive your refund to process it.

29. Arbitration

(A) Mandatory Arbitration of Disputes: The "Arbitration Contract" means the provisions of this Section 29. In the Arbitration Contract, a "Party" means you, any Authorized User, or us (individually) and the "Parties" includes you, all Authorized Users, and us (as a group). Any "Dispute" must, at the election of either Party, be resolved by a neutral, binding arbitration and not by a court of law, unless the Agreement states otherwise. A "Dispute" means any action, dispute, claim or controversy of any kind that is in any way related to: (i) the marketing, origination, servicing, collecting, or reporting of the Account; (ii) any part or all of the Agreement, including its Arbitration Contract and the arbitrability of any issue, except that only an appropriate court is allowed, if necessary, to determine whether you or we waived any right to bring or participate in a class action under sub-paragraph (E); or (iii) any other aspect of your or our past, present, or future relationship or conduct.

(B) Facts About Arbitration: Facts About Arbitration: Arbitration is a process in which a neutral arbitrator decides a dispute, instead of a judge or jury. Arbitration proceedings are private and less formal than court trials. Each side has an opportunity to present some evidence to the arbitrator. Your ability and our ability to discover details may be limited. Other rights that the Parties might have in court may not be available in arbitration. An arbitrator issues an award. A court may then enforce the arbitrator's award like a court judgment. A court rarely overturns an arbitrator's decision.

(C) Rules: A Party must give every other Party written notice of any Dispute. Notice of a Dispute must be sent to us by first class mail at the address we provided for billing errors on your most recent Statement. Notice of a Dispute must be sent to you by first class mail at the most recent mailing address we maintain for you in our business records. If a Party elects to have a Dispute resolved by arbitration, that Party's notice to the other Party must describe the nature and factual basis of the Dispute, the names and addresses of all other Parties, the amount involved, and the specific relief requested. The Party that responds to such a notice may answer and set forth any counterclaims. The arbitration will be conducted by one neutral and impartial arbitrator mutually agreed upon by the Parties. The arbitrator must be an attorney or a retired judge. If the Parties cannot agree on an arbitrator, the Parties agree that a court may appoint an arbitrator in accordance with the Federal Arbitration Act (9 U.S.C. §1 et seq.; the "FAA"). The arbitration must be conducted in the federal judicial district where you are located at the time of the arbitration, unless the Parties agree to have the arbitration conducted in another location. The arbitrator may conduct all necessary preliminary proceedings, provide for the exchange of information and/or discovery, and set the time, date and place of any hearing, after reasonable notice to and consultation with the Parties. The award shall be issued without a written opinion no later than 30 days from the date any hearing is completed.

(D) Standards and Law: The Parties agree that the Agreement and the Account involve interstate commerce and that this Arbitration Contract is governed by the FAA. The arbitrator shall apply applicable substantive law, statutes of limitation, and honor claims of privilege that are recognized by law. Judgment based on any arbitrator's award may be entered by any court with competent jurisdiction.

(E) Class Action Waiver: The Parties agree to give up: (i) any right they may have to bring a class action lawsuit or class arbitration, or to participate in a class action lawsuit or class arbitration as a claimant; (ii) any right to consolidate or join any arbitration proceeding with the arbitration of others; and (iii) any right to serve as a private attorney general. If a court of competent jurisdiction determines that this sub-paragraph (E) is illegal, invalid, or unenforceable, the Parties agree that this Arbitration Contract shall be void in its entirety.

(F) Jury Trial Waiver: If either Party chooses to have a Dispute resolved by arbitration, the Parties agree that there will be no right have that Dispute tried in any court and there will be no right to have a jury trial of that Dispute.

(G) Fees and Costs: If you file for arbitration first, you will pay all of the arbitrator's fees and expenses. We will pay all of the arbitrator's fees and expenses if we file arbitration first. The Parties shall be responsible for paying their own attorneys' fees in connection with any arbitration, unless otherwise allowed for under applicable substantive law and awarded by the arbitrator.

(H) Survival of Arbitration Contract: This Arbitration Contract will survive and continue in full force and effect, notwithstanding any cancellation, termination, amendment, payment in full, discharge in bankruptcy, or other expiration or conclusion of the Agreement or any other contract or transaction between the Parties, unless otherwise agreed in writing. In addition, you understand and agree that the rights and responsibilities afforded to us under this Arbitration Contract survive any assignment of the Agreement by us and that

we can enforce this Arbitration Contract in the event a Dispute arises after the assignment of the Agreement.

(I) Severability: If it is determined that any paragraph or provision in this Arbitration Contract is illegal, invalid, or unenforceable, such illegality, invalidity or unenforceability shall not affect the other paragraphs and provisions of this Arbitration Contract. The remainder of this Arbitration Contract shall continue in full force and effect as if the severed paragraph or provision had not been included. Notwithstanding this severability provision, if a court of competent jurisdiction determines sub-paragraph (E) to be illegal, invalid, or unenforceable, the Parties agree that such waiver shall not be severed and that this Arbitration Contract shall be void in its entirety.

(J) Right to Reject Arbitration: If you do not want this Arbitration Contract to apply, you may reject it by mailing us a written notice to Apex Cardmember Services, Attn: Cardmember Services, 214 West College Street, Murfreesboro, TN 37130, that describes the Agreement and your Account and states that you are rejecting the Arbitration Contract. A rejection notice is effective only if it is signed by each of you and the envelope containing any rejection notice is postmarked no more than thirty (30) calendar days after your Account is opened. Even if you reject this Arbitration Contract, sub-paragraphs (E) and (F) of the Arbitration Contract shall remain valid and effective, and will be incorporated into the Agreement. If you reject this Arbitration Contract, it will not affect any other provisions of the Agreement or your obligations under the Agreement. If you do not properly reject this Arbitration Contract, it will be effective as of the date of this transaction.

THE PARTIES HAVE AGREED TO WAIVE THEIR RIGHT TO A TRIAL BY JURY AND THEIR RIGHT TO PARTICIPATE IN CLASS ACTIONS. THE TERMS OF THIS ARBITRATION CONTRACT AFFECT YOUR LEGAL RIGHTS. IF YOU DO NOT UNDERSTAND ANY TERMS OF THIS PROVISION, SEEK INDEPENDENT ADVICE BEFORE SIGNING THIS AGREEMENT. BY SIGNING THIS AGREEMENT, YOU ACKNOWLEDGE THAT YOU HAVE READ, UNDERSTAND AND AGREE TO BE BOUND BY EACH OF THE PROVISIONS, COVENANTS, STIPULATIONS AND CONTRACTS SET FORTH ABOVE.

30. Glossary

The "Account Opening Disclosures" are the tabular disclosures and other disclosures we provide before you and your Authorized Users are allowed to use the Account or a Card. These Account Opening Disclosures include information about certain Fees that apply to your Account and the Interest Charges that apply to the Balance Categories of your Account.

The "Balance Categories" are the different Account segments we may establish with unique pricing, grace periods or other terms. The Balance Categories of your Account may include Purchases, Cash Advances, Balance Transfers, and Promotional Offers. We reserve the right to decide which Balance Category applies for each Account transaction and our decision will be final.

A "Balance Transfer" means a balance we allow you to transfer to the Account from an account you owe to another financial institution or creditor, by using any written, electronic, or telephonic device or method we approve for this purpose.

A "Billing Cycle" is the period of time covered by each Statement we send you.

A "Cash Advance" means a loan you or your Authorized Users obtain from us by using the Card, convenience checks, or other forms or devices we approve for Account access, including transactions initiated through a bank teller or an Automated Teller Machine (ATM).

A "Cash Advance" includes use of the Card or Account to obtain something we consider a cash equivalent, such as wire transfers, travelers' checks, money orders, foreign currency, lottery tickets, gaming chips, and wagers.

"Fees" are the charges we add to your Account that are not based on the Annual Percentage Rates.

"Interest Charges" are the charges we add to your Account based on the Annual Percentage Rates and corresponding Daily Periodic Rates we apply to your Account balances.

The "New Balance" is the full unpaid balance of your Account as of the end of a Billing Cycle, which includes the billed and unpaid amounts due for all Account transactions made in each Balance Category, Interest Charges, and Fees.

A "Promotional Offer" means transactions and balances that post to your Account and are subject to unique pricing, grace periods, or other terms we disclose from time to time for promotional and other reasons.

A "Purchase" means the property, rights, goods and services you or an Authorized User purchase, rent, or otherwise obtain directly from merchants and vendors by using a Card or the Account.

31. Your Billing Rights: Keep This Document For Future Use

This notice tells you about your rights and our responsibilities under the Fair Credit Billing Act.

What To Do If You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at the address provided on your billing statement. In your letter, give us the following information:

- *Account information:* Your name and account number.
- *Dollar amount:* The dollar amount of the suspected error.
- *Description of problem:* If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.
- At least 3 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

What Will Happen After We Receive Your Letter

When we receive your letter, we must do two things:

1. Within 30 days of receiving your letter, we must tell you that we received your letter. We will also tell you if we have already corrected the error.
2. Within 90 days of receiving your letter, we must either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- *If we made a mistake:* You will not have to pay the amount in question or any interest or other fees related to that amount.
- *If we do not believe there was a mistake:* You will have to pay the amount in question, along with applicable interest and fees.

We will send you a statement of the amount you owe and the date payment is due. We may then report you as delinquent if you do not pay the amount we think you owe.

If you receive our explanation but still believe your bill is wrong, you must write to us within 10 days telling us that you still refuse to pay. If you do so, we cannot report you as delinquent without also reporting that you are questioning your bill. We must tell you the

name of anyone to whom we reported you as delinquent, and we must let those organizations know when the matter has been settled between us.

If we do not follow all of the rules above, you do not have to pay the first \$50 of the amount you question even if your bill is correct.

Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us *in writing* at the address provided on your billing statement.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay, we may report you as delinquent.



Company

Legal Business Name: VILLAGE OF WAYNESVILLE
TIN: ***-**-1091
Address Line 1: 1400 LYTLE RD
Address Line 2:
City: WAYNESVILLE
State: OH
Zip Code: 45068
Phone: 5138978015
Established: 01/01/1900
Legal Structure: Government Entities
Business Type: Government
Emboss Name: VILLAGE WAYNESVILLE
Annual Revenue: 3909628
Payment Option: CONSOLIDATED PAY
Rewards Level: CORPORATE
Average Checking Account Balance: 0
Net Profit for Last Fiscal Year: 0
Total Business Assets: 0
Total Business Liabilities: 0
Total Monthly Loan Payments: 0
Total Business Net Worth: 0
Business has previously declared bankruptcy: No
Business has operated at a loss in any of the last three years: No
Are you willing to provide personal guarantee?: No
Requested Credit Limit: 0

Authorizing Officer

Personal Information

Name Prefix:
First Name: JAMIE
Middle Initial: A
Last Name: MORLEY
Suffix:
Date of Birth: 03-10-1973
SSN: ***-**-8502
Program Admin: Yes
Do Not Open an Account: No
Requested Spending Limit: 0

Contact Information

Primary/Home Phone: 5138978015
Mobile Phone:
Work Phone:
Email: JMORLEY@WAYNESVILLE-OHIO.ORG

Current Residence

Address Line 1: 1400 LYTLE RD
Address Line 2:
City: WAYNESVILLE
State: OH
Zip Code: 45068
Years/Months at this Address: 0/0

Financial Information

Housing Status:
Monthly Housing Payment:
Annual Income: 0
Employment Status:
Employer Name:

Employer Phone:
Existing relationship:

Signatures

By signing below, you: a) certify that the above information is correct; b) request the maximum credit limit from Pinnacle Bank for which you qualify; c) agree to comply with the Cardmember Agreements that will be furnished if your application is approved; d) agree that Pinnacle Bank may contact any source necessary to verify your credit worthiness.

JAMIE A MORLEY :

Date: